

Sweet Briar College Emergency Procedures

Medical Response

Regular Business Hours

(Mon.-Fri., 9am-5pm)

- Dial **434.381.6140** for non-emergencies
- Dial **434.381.6111** for medical emergencies

After Hours

(Mon.-Fri. after 5pm; Sat. and Sun. 24 hours)

- Dial **434.381.6111** for medical assistance

Be prepared to provide information about the person, what is wrong, and where you are located.

Fire

In the event of a fire:

1. Sound the fire alarm and alert other people by shouting "Fire!"
2. Dial **434.381.6111** for assistance
3. Exit the building quickly – never use an elevator
4. Move a safe distance from the building

If you are trapped inside a room:

1. Dial **434.381.6111** for assistance
2. Inform emergency personnel about your location
3. Seal the bottom of the door with wet towels, sheets, blankets, etc.

Sweet Briar College Campus Alert System

*Received a text message through e2Campus or an email message? Hear a campus siren?
Protect yourself!*

If there is severe weather (e.g. tornado):

1. Seek cover in the closest building
2. Stay away from windows, glass doors, and glass walls
3. Monitor voicemail, the website or your email for updates
4. Call **434.381.6111** about damage or injuries
5. Stay in your area until you receive an all clear message

If there is an intruder or other campus emergency:

1. Go to the closest room, classroom, or office
2. Close the door and lock it, if possible
3. Turn off the lights
4. Keep everyone as quiet as possible; mute cell phones, computers, etc.
5. Call **434.381.6111** if you have any information about the intruder or injuries
6. Stay in your area until you receive an all clear message

More information regarding Sweet Briar College's emergency procedures can be found at:
<http://www.police.sbc.edu/comprehensivesafetyplan.htm>.